

ACTS CORE MONTHLY MEETING

Meeting April 13, 2021, Start time 6:30 PM:

APRIL 2021 MEETING MINUTES

Meeting:	Online via Zoom
Attendance:	Noe Granduño, Jess Flores, Ana Perez, Yolanda Garcia, Dennis Krummel, Conrad Silva, Helen Aripes-Forbes, Laura Ascencio-Real, Marcela Martinez,
Absent:	Estella Fajaro-Pompa, Deacon Ricardo Mora
Opening Prayer:	Rosary Prayer: Jess Flores & Laura Ascencio Real
Music:	Dennis – “Mary Did You Know?” Pentatonix
Introduction:	Noe outlined his plan on how to run today and future meeting with the beginning of the meeting scheduled for praise, worship and/or prayer. He would like us to feed ourselves with God and allow the Holy Spirit to guide us through our meetings.
Approval of Minutes:	Noe Garduno - No minutes were presented to approval. We will start fresh starting today.

Open Forum:

Community	We need to work out or carry out across all platforms a strong base/foundation to keep the ACTS community to flourish and keep growing. He is interested in new ideas and obtaining new members. We should invite non-Core members to our monthly meetings. His plan is to communicate via Facebook®, the ACTS website to invite attendees via Zoom™. Maybe we can add something on the bulletin, per Ana.
Future Meeting:	Let's stick to a consistent schedule, the First Tuesday of the month at 6:30 am. Ana motion to accept this schedule, Laura seconded the motion. All agreed. Yolanda suggested that we invite non-core attendees to attend the open forum of our meetings and advertise the first 45 minute only, that way late attendees don't creep into our working time. In our invitation we send out a communication inviting people to come pray with us and provide some examples. This will help set expectations.
Communication:	It was suggested that Noe write a communication which can be posted and distributed via our e-mail campaign as well as Facebook and the ACTS website. Noe suggested that we work on it over the next three weeks <i>Action Item: Noe, Yolanda, Ana</i> We can present a sample communication at our next Core meeting (5/4) with the idea to make the invite for the June meeting.
E-mail Lists:	Jess asked about how someone gets added to the e-mail distribution list. Ana shared the ACTS website and explained the e-mail sign-up is listed under the menu item, after your retreat. Yolanda suggested we move it to its own menu item. This should be available to everyone whether they have attended a retreat or not. Jess also stated that he asked if he would help with adding more people in the e-mails. But he never heard back from past Core members. Ana explained that individuals need to consent to receiving the e-mails (Opt-in). She also mentioned that she gets several requests every month from individuals asking to "Unsubscribe". When individuals go to the website and sign-up, she believes they automatically consent to the e-mail communications.
Transition:	Discussion of preparing a game plan for transitioning the charter from Tri-parish to single St. Ferdinand's ACTS charter <ol style="list-style-type: none">We need to create a checklist or action plan of the various items to officially start the process.Lety was supposed to contact San Antonio. Noe will check with Lety and if not, he will reach out to San Antonio.Checklist items may include, but are not limited to: 1) website, 2) domain, 3) approve the logo, etc.Noe asked Yolanda to prepare for further discussion for the week of April 22nd. Yolanda suggested we utilize MS OneNote to track all our notes and tracking all items with due dates. <i>Action Item: Yolanda by 4/20</i>
Upcoming Meeting:	Noe and Estella have an upcoming meeting with Father Juan on Thursday 4/15 @ 3:30 pm He plans on discussing the following items: <ol style="list-style-type: none">Discuss the role of ACTS with our parishVolunteer opportunitiesShare our GoalsPresent the new St. Ferdinand ACTS logoFundraisersRetreat (for 2022)New Board Members -- still pending male candidates,
Volunteers Opportunities:	Mass @ 8:30 am (clean up opportunities) Mass @ 12:00 pm (to help put things back, i.e. chairs, plants, etc.)

If anyone has more ideas, send Noe a text before the meeting date.

Financial Coordinator: Ana Perez

- The financial report for March is an unreconciled Report provided to her from Maria, parish rectory Admin.
- She will also be handling the Mission of 72
- Ana showed the fundraiser report and what we transferred to the parish:
 - \$580 - 1st flower fundraiser
 - \$800 - yard sale
 - \$400 - 2nd flower fundraiser.
- Ana opened a motion to transfer additional money to the parish
- Someone reminded the group that we plan to have 4 fundraisers a year: 1st two go to the parish and the last two are kept by ACTS
- Ana gave the financial total of the account \$7,113.39
- Noe shared that he has petty cash, given to him from Lety.
- He and Ana will get together to reconcile since she has some records as well. *Action Item: Noe & Ana*
- We need to develop a budget for Core which is more of an operating budget.
This will help us to estimate the amounts available for retreat sponsorships.
- Ana reviewed expenses as follows:
 - DMV renewal of the trailer
 - Domain fee - Should be due in April. Do we pay for one year, if we may need to change our domain name?

Core Pastoral Liaison: Noe just obtained Deacon Ricardo's mobile number. He will reach out to him.

Calendar/Rm Reservations: Nothing to discuss currently.

Communications: Yolanda Garcia, new position.
Yolanda and Ana need to meet to formally transition the position.
Ana will schedule time with Yolanda *Action Item: Ana & Yolanda*
Social Media-Blog, FB: Yolanda Garcia (Part of Communications)

Retreat Support: Marcela Martinez - nothing to discuss.

Music: Dennis Krummel - nothing to discuss.

Retreat Support: Marcella - nothing to discuss.

Inventory and Supply: Helen Forbes/Conrad Silva
Noe would like for he and Conrad to meet up at the trailer and review contents, making sure to discard expired products. Yolanda has some materials for the trailer from the last men's retreat
Tentatively scheduled for May 1st *Action Item - Conrad & Noe (advise Yolanda)*

Spiritual Coordinators: Jess Flores/Laura Ascencio - no updates.

Events Coordinator: Dennis Krummel, nothing to report
Marcella will help Dennis since she has no task right now.

Assignments for our next meeting:

- Blog/Website post: Noe will write a letter as the new coordination *Action Item: Noe, Yolanda to post*
- Opening and Closing Prayers (Jess and Laura)
- Music (Dennis)
- Prayer Partners:
 - Dennis / Laura
 - Ana / Jess
 - Noe / Yolanda
 - Conrad / Estella
 - Marcella / Helen

Closing Prayer: Laura

Meeting End: Time: 8:35 pm