

Santa Rosa, Saint Ferdinand, Mary Immaculate
Tri-Parish ACTS Core
Tuesday, July 14, 2020 @ 6:30pm

July 2020 Meeting Minutes

ZOOM Meeting: <https://zoom.us/j/568584611>

In Attendance: Leticia Vidal, Paul Carrasco, Marcela Martinez, Noe Garduño, Estella Fajardo Pompa, Joseph Montoya, Conrad Silva, Ana Perez

Not in Attendance: Deacon Ricardo Mora, Dennis Krummel

- I. Opening Prayer Paul Carrasco
- II. ACTS Core Positions Ana Perez
 - 100% voting completed by all core members on electionrunner.com
 - Reviewed the results of the nominations as follows:
 - Facilitator - Joseph Montoya
 - Co-Facilitator - Leticia Vidal
 - Financial Coordinator - Ana Perez (*Interim - Open to new Core members*)
 - Communications Coordinator – Ana Perez (*Interim - Open to new Core members*)
 - Spiritual Coordinators - Estela Fajardo-Pompa and Paul Carrasco
 - Retreat Support Coordinators - Marcela Martinez / *Male position not filled*
 - Retreat Supply Coordinators - Conra Silva / *Female position not filled*
 - Music Coordinator - Dennis Krummel
 - Events Coordinator - Noe Garduno
 - Addition roles to be filled by community members
 - *Mission of 72 Coordinator*
 - Open Positions to be filled by new Core members
 - Retreat Support Coordinator – Male position
 - Retreat Supply Coordinator – Female position
 - Communications Coordinator
 - Financial Coordinator
 - Motion to Approve the election results for the new Core Positions
 - Leti made a motion to approve
 - Joseph seconds the motion
 - All in favor
 - Effective date for all new positions is for the next Core meeting on August 4th
 - Action Items
 - Ana to send the list to Leti with all the new officers
 - Leti to send a note to Fr. Juan to inform him of the new officers

- Once Fr. Juan responds confirming receipt we will post to website and Facebook

III. Reviewed New Core member Nominations Leti Vidal

- Reviewed the list of 17 names, no feedback received with questions or concerned from core members.
 - Two names removed from the list as the person did not accept the nomination as it is not their calling at this time.
 - Remaining list of 14 people to be submitted to Fr. Juan
- Motion to approve the list of 14 individuals to be considered for new member positions
 - Paul makes a motion
 - Noe seconds
 - All in favor
- Action items
 - Leti to email both Deacon and Fr. Juan requesting review and response prior to Aug. 4th
 - Ana announced that Deacon Ricardo communicated that he is not able to participate in any meetings due to a change in his work schedule where he is now working evenings.

IV. Financial Updates Leti Vidal

- Leti communicated that the transfer of funds was completed from Santa Rosa to the new bank account under St. Ferdinand
 - Balance Transferred = \$9,268.20
 - Two checks paid for T-shirt balance and \$814.81
 - Current Balance = \$8,453.39
- Leti communicated to Maria that Core had voted to donate \$2,000 to St. Ferdinand, pending a response
- Leti provided the balance of Cash on hand remaining which is to be kept as petty cash available
 - 2019 Men's retreat expenses paid from petty cash to Henry = \$153.00
- Checks not deposited to Santa Rosa bank account – one check for the Dance in the amount of \$80.00
 - Stale checks, check from Carmen Torres – Marcella will follow up with Carmen to write a new check to St. Ferdinand
- Leti will forward the information and cash to Ana
- Ana to reach out to Patrick to find where all the financial records are kept – files and spreadsheets
- Ana to call Maria at St. Ferdinand to inquire about new account info to setup online payments for ACTS

V. CORE Training for new members Noe Garduno

- Zoom recordings from annual CORE Training are available on Google Drive so they can be viewed by new incoming CORE members
- .pdf copy of the training manual is also available, previously provided by Noe
- Estella asked if all CORE Members can get a certificate for completing the online training – Ana will look into creating certificates for everyone.
- Paul emphasized as new CORE members come in they must schedule time for training

- Noe asked about annual training for all CORE members and Leti asked about timing of training
 - Leti and Paul’s terms end March 2021 (Started term in April)
- VI. Virtrus Training Paul Carrasco
- Paul reminded the team about how important it is to stay up to date on Virtrus training, all CORE Team members must be trained regularly.
 - Estella will reach out to Martha at St. Ferdinand to inquire about Virtrus Training info
 - Ana will check online for any Virtrus Training details through Archdiocese website
 - Information on Virtrus Training will be posted to ACTS website and kept up to date for all to reference.
- VII. Transition of CORE positions Leti Vidal
- Leti expressed thanks to the team for working well together during her time at Facilitator, she is excited for this team in all their new positions and for the future of ACTS.
 - Welcome to Conrad who now has an official role on CORE as Retreat Supply Coordinator
 - Noe expressed thanks to Leti for all her contributions and her service as Facilitator, the rest of the team thanked Leti for her services and leadership.
- VIII. Next CORE Meeting Tuesday, Aug. 4th
- IX. Closing Prayer Estella Fajardo-Pompa

Meeting adjourned at 7:36 pm