



Santa Rosa, Saint Ferdinand, Mary Immaculate
Tri-Parish ACTS Core, June 5, 2018 – 7:00 PM
Santa Rosa de Lima, Room 7

June 2018 Meeting Minutes

Attendance: Lydia Carrizosa, Henry Castillo, Joe Torres, James Forbes, Cece Moreno, Noemi Castaneda, Paul Carrasco, Carlos Martinez, Ed Bañuelos, Ana Perez

Not present: Father Jack, Lety Vidal, Patrick Hagan

- 7:00 – 7:15 Opening prayer – Joe Torres
- Approval of May 2018 meeting minutes – Approved by all present
- Open floor for Non-CORE Members:
 - Noemi introduced ACTS Sister **Ana Perez** who joined us at our last meeting and returned to Core to give an update on her consultation with Ricky Jones regarding her suggestions for the Website.
 - Ana reported:
 - **Ricky** and **Ana** spoke about the possibility of adding an on-line donation/payment option that would allow for donations to on-going fundraisers like the Mission of the 72. **Ana** stated **Ricky** informed her this had been proposed to Core in the past but it was not approved.
 - They also spoke about upkeeps to Social Media – Facebook.
 - Core held a discussion about possible options and raised some questions including:
 - Is this in accordance with ACTS Missions? – **Lydia** stated this should not be a problem.
 - What are the Tax rules in relation to various types of donations, i.e., retreat payment vs. donations towards scholarships for retreat.
 - **Ana** stated that once we receive confirmation as to what constitutes a tax deductible donation, the system can be programmed to generate a tax donation letter for the person making the donation.
 - In relation to the Mission of the 72, Ana stated that the system could be programmed to accept a full-one-time donation as well as payment options.
 - **Patrick**, Core's Financial Coordinator would manage the accounts related to on-line donations.
 - **Ana** stated she would be willing to assist Ricky in setting up this process.
 - **Ana** also mentioned she knows how to generate a QR Code to lead to the donation link.
 - **Ed Banuelos** mentioned we should consider setting up a text code for donations using applications like pay pal or apple pay.
 - **Lydia** requested us to vote on this proposal and all were in favor to move forward with this. **Lydia** asked **Noemi** to follow-up with Ricky Jones regarding implementation.

- **Noemi** also mentioned Ricky had asked if we had decided on his proposal for the workshops on building Small Faith Communities, but it discussion of this was postponed for a later date.

Director's Report on status of Retreat planning - Carlos Martinez:

- **Carlos** reported he had Director's manuals and plans to follow accordingly.
- Will not be requesting scholarships for team members.
- Has emailed the names of those proposed to serve on team for approval.
- Plans to do Pulpit Talks at Spanish Masses as there are English-speaking men who attend these.
- Plans to have everyone pay retreat fees by the third meeting.
- Proposed moving the Commissioning Mass to the 3rd meeting since team members can be added up to that point. This way all would take part in the Commissioning Mass.
 - Lydia stated the Commissioning Mass would have to take place before the first meeting.
- Reported he plans to use the "Broken Cup" script during the Passing of the Candle.
 - Rafa asked if this was an approved script and had it been used in the past since he had not heard of it. Carlos reported it was an approved script.
 - Lydia suggested all talks and scripts should be approved by the priests and anything shared or done should be in accordance to the Catholic Doctrine.
 - There was some discussion about scripts and the options available to the directors.
- **Lydia reported the following:**
 - Poverello is no longer available for the date originally reserved and other challenges have arisen including the cost of the retreat and the availability of Poverello staff to carry out some of the responsibilities of hosting a retreat at their location.
 - Met with Sister Mary Jesus of Poverello who stated the originally reserved date was erased due to not receiving a signed contract by a certain date. That date is no longer available. Also Sister Mary Jesus expressed that they were understaffed and preparing meals and other hosting responsibilities would be too challenging for them. Lydia offered to provide volunteers to assist but it was still noted that it would be too challenging.
 - Lydia and Father met and discussed the benefits of Portello's proximity to the Tri-Parishes, especially for Priests.
 - Lydia reported that Betty had agreed to reach out to Sister Mary Jesus to see if they could reach an agreement about the date and cost but she had not heard back from her.
 - Lydia stated she had reached out to the DePaul Retreat House and the dates available for the retreat are Nov. 29 – December 1.
 - Carlos asked if we have to have a retreat in September or can we postpone it to March?
 - Carlos stated the reason is that November is a challenging time after one holiday and before the Christmas season and moving it to March could give more time for

fundraising and preparation. He also said he had to take into consideration the availability of his co-directors and spiritual companion since the new date was two months after the original proposed dates.

- Ed Banuelos expressed concern about the new dates.
- Rafa expressed concern that this would mean having 3 retreats in one year.
- Henry proposed we move the next women's retreat to September of 2019.
- Lydia informed us the Retreat at DePaul center will cost 212.00 per person vs. Poverello where the cost is up to \$350.00
- James said our community is lower income and that cost is too high.
- \$800.00 were approved in scholarships in the last retreat.
- James suggested other fundraiser - "Kermes"
- Several fundraising options were discussed – Poker Night/Casino Night, Turn Around, Applebee's, Mission of the 72. It was stated that if all followed through on the Mission of the 72 there would be no additional need for fundraising and this could cover all our extra costs.

Non-Core members were dismissed 8:23 PM

- Further discussion continues on the possibility of moving the Retreat
- Further discussion continues on Fundraising options

Retreat Support: James

- James to check on inventory and report back to assess need for purchases and expenditures.
- James to get Off-Site teams prepared for next retreat.

Retreat Support: Cece

- Cece has reserved the Father Simon Center for Core Meetings
- Reserved the bungalow at Father Simon Center for September 22 to hold a day of reflection.

Core Facilitator: Lydia

- Lydia discussed Core Assignments and recruitment of new Core members in anticipation of four (4) members completing their 3-year assignment early next year.
 - Lydia reported Father Juan suggested staggering the assignments of new Core members to ensure there are always experienced members on team.
 - A Tiding check was sent to ACTS Mission in the amount of \$760.
 - Lydia read a thank you letter to ACTS from ACTS Missions.
 - Lydia asked Rafa to begin preparing for the day of reflection.
 - Asked Jessica Rosas to coordinate another fundraiser at Applebee's
- Closing Prayer: Rafa
 - 9:30 Meeting adjourned