



Santa Rosa, Saint Ferdinand, Mary Immaculate
Tri-Parish ACTS Core, March 7:00 PM
Father Simon Center

March 2018 Meeting Minutes

In Attendance: Lydia Carrizosa, Noemi Castaneda, Paul Carrasco, Henry Castillo, James Forbes, Patrick Hagan, Cece Moreno, Ofelia Ruiz, Rafael Sanchez, Joe Torres, Lety Vidal, Father Jack

- 7:00 – 7:15 Opening prayer – Rafael Sanchez
- Approval of January 2017 meeting minutes – Previously approved and uploaded to the SFV ACTS Website

Open Floor for Non-Core members: None

Director's Report: Ofelia Ruiz

- Team is moving forward with no major challenges.
- Pulpit talks were given at Santa Rosa at all English Masses a week ago on Sunday.
- 18 retreatants have registered for Retreat and have given deposits. An additional 3 retreatants have registered or contacted us via the ACTS Website, but they have not yet submitted deposits.
- Because of challenges with the meeting room on the day of Passing of the Candle they want to change the ceremony for April 21st at Father Simon Center in the large bungalow. The Passing of the Candle ceremony will start at 10:00 A.M.
 - Lety Vidal from Off-site support will reach out to Diane Villalobos who is leading the Passing of the Candle Ceremony to inform her of this and check her availability on that day.
- Ofelia brought 70 of the tickets for the breakfast fundraiser at Applebee's (9255 Winetka Ave. Chatsworth, CA 91311) scheduled for April 8 from 8:00 AM to 10:00 AM and asked Core team members to take some to sell them. The cost of each ticket is \$10.00.
- The Retreat team will be having ACTS training this Saturday March 10 at the Father Simon Center in the large Bungalow.
- Ofelia submitted receipts for retreat-related expenditures.

UPDATES:

SOCIAL – Henry

- Turned in checks and monies received from the Mission of the 72 to Patrick Hagan, Core Financial Coordinator.
- Reported that the projector used during formation meetings has a broken lens and the replacement part costs \$143.00. He believes the projector has been repeatedly unplugged before allowing it to cool down and this may have contributed to the damage.

- Reported that Joel Javan is still asking for baskets, cards, or other gifts for the “Four Acts for ACTS” Fundraiser. He asked that this reminder be posted in the ACTS website.
- Ofelia’s husband Larry purchased a projector. We will wait and find out if we need to buy one or have one donated.

OFF-SITE SUPPORT – Lety Vidal

- Questions:
 - Met with organizer for POC and Candlelight and shared some of their questions.
 - Do we have flashlights (for directing cars)
 - Do we have cones
 - Do we have Walky-talky set for directing traffic and would we consider buying as set?
 - Who has the large Cross to be used during Candlelight for hanging the crosses?
 - Rafael said he has one and will provide it to them.
 - Budget for water for candlelight?
 - Joe Volunteered to purchase and donate the water
 - Do we have tea lights
 - Joe will look into
 - Reported:
 - Candlelight will take place on May 5th and will be held from 6-8 PM
 - Because the date of the retreat changed they readings for the retreat also changed to the readings scheduled for May 6.
 - Candlelight Leader will reach the Cárdenas brothers about singing during the ceremony.
 - Core (Lydia) will provide the Cross necklaces for Candlelight.
 - Lety reported she will not be available on the day of Candlelight since the date changed. Rafael will step in and support the Candlelight team in Lety’s absence.
 - Will have one last meeting with all of the leads and will invite Rafael to join her.

Core Facilitator, Lydia Carrizosa provided updates:

- Brother Edgar Gonzalez resigned from Core due to family responsibilities. Brother Joe Torres was approved and appointed as the new Co-Facilitator.
- Inventory for this weekend may have to be delayed if it rains as we do not want anything to be damaged.
- Has emphasized to Ofelia (director) that a cut-off date for accepting registrations should be established and a waiting list should be created for any applications received beyond the cut-off date.
- Working on Thursday night meal to get it donated (Lydia).
- Core retreat is scheduled for March 17 at the Clarissa’s convent.
 - Henry and Rafael will not be available to attend.

RETREAT SUPPORT – Cece Moreno/ Joe Torres

- Calendar for fall is set during the month of June.

- Per father Jack there may be a possibility that the Santa Rosa convent could be made available for a retreat meeting.
- Joe will coordinate with Ofelia for inventory in case of bad weather
- Coming Down the Mountain books were ordered / bracelets will be assembled by Joe
- Cece reported that the hall at Santa Rosa was reserved for Sunday, April 26 and is still available for a possible fundraiser.
 - Paul Carrasco volunteered Alicia Carrasco to organize a food sale event.

COMMUNICATIONS – Noemi Castaneda

- Paid the yearly fee for the SFVACTS.org domain.
- Shared a proposal from Ricky Jones to transfer the Website to his server for a monthly fee of \$20.00 per month or \$200.00 per year that includes fast speeds, security from hacking, and daily backups.
 - It was discussed and determined our current budget could not support it.
- Reminded all that updates and events are posted once per month along with the Core meeting minutes in the form of a newsletter.
- Have received a total of three retreat applications via the ACTS Website and these have been forwarded to Ofelia.
- The Website is set up to continue to send reminders up until the date of an event.

FINANCIAL – Patrick Hagan

- Made first couple of deposits for the women's retreat. We are 25% of the way there.
- Received donations from Mission of 72.
- Deposited \$257.00 collected from the Lenten reflection.
- Wrote a tithing check to ACTS Mission.
- Gave Ofelia a check for office supplies expenditures.
- Wrote a deposit check for the Poverello Retreat Center.
- We need to plan for the next Men's retreat (Poverello or St Vincent de Paul)

SPIRITUAL – Rafael

- Lydia led a debriefing on the Lenten reflection. Positive feedback was given by all Core members with the exception that planning should start earlier in order to get the word out and have larger participation.
- Paul asked for donations during the Lenten reflection and we got 257.00 that will be used for retreat-related activities.

CLOSED

- **Recommendations were submitted by all for the next Men's retreat directors.**
- **Closing Prayer - Father Jack**

